



24<sup>th</sup> February 2022

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Table Tennis England  
Bradwell Road,  
Loughton Lodge,  
Milton Keynes,  
Buckinghamshire,  
MK8 9LA

**To: Every Individual Company Member, County Representative Company Member and League Representative Company Member.**

**Copies to: The President, Honorary Past Presidents, Honorary Life Members and Vice Presidents.**

Dear Member,

**ETTA Ltd, Annual General Meeting - Saturday 16<sup>th</sup> July 2022**

The next Annual General Meeting is scheduled for Saturday 16<sup>th</sup> July 2022. The venue and other arrangements will be confirmed nearer the time.

Company Members have the right to submit resolutions to the AGM. Those resolutions can come in two different forms – special resolutions to amend the Articles of Association (requiring a majority of not less than 75%) and ordinary resolutions on other matters (requiring a simple majority).

The timetable for submitting resolutions is as follows:

1. Submission of resolutions by Company Members by 23<sup>rd</sup> April 2022
2. Distribution of resolutions to Company Members by 21<sup>st</sup> May 2022
3. Submission of amendments to resolutions by 11<sup>th</sup> June 2022
4. Distribution of AGM notice (including any special and ordinary resolutions) by 25<sup>th</sup> June 2022
5. Annual General Meeting – 16<sup>th</sup> July 2022

All resolutions and amendments to resolutions must be received at the above registered address or preferably via email to [victoria.wiegleb@tabletennisengland.co.uk](mailto:victoria.wiegleb@tabletennisengland.co.uk) by the dates set out above using the template and guidance provided in Regulation Part R (see Note 1).

Yours faithfully,

Joanna Keay-Blyth  
*Head of Operations & Governance*



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T 01908 208860 E [help@tabletennisengland.co.uk](mailto:help@tabletennisengland.co.uk)

[www.tabletennisengland.co.uk](http://www.tabletennisengland.co.uk)

Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA. Registered in England Company number 04268058



**Note 1:**

All resolutions should comply to Regulation Part R - General Meetings

<https://www.tabletennisengland.co.uk/content/uploads/2022/01/Regulation-R-General-Meeting-Regulations.pdf>

**Note 2:**

No amendments can be proposed to special resolutions once the AGM notice has been sent out due to the constraints of company law.



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